

Revised

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT
Council Chambers
820 Enfield Street
Enfield, CT
7:00 PM Regular Meeting**

Date: 02-11-20

Time-Place:

- 1. Call to Order – 7:00 PM**
- 2. Invocation or Moment of Silence – Stacy Thurston**
- 3. Pledge of Allegiance – Stacy Thurston**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
 - a. Geography Bee Winner**
- 7. Superintendent's Report**
 - a. Student Representative(s) Report**
 - b. Staff PD Days & President's Day**
 - c. February Events**
- 8. Audiences**
- 9. Board Members' Comments**
- 10. Unfinished Business**
 - a. Action if any, regarding the FY2020/21 Budget**
- 11. New Business**
 - a. Approve 2020/21 School Calendar**
 - b. Acceptance of the Enfield High School Expansion Project as Complete and Authorization to Submit ED049F for Final Payment**
 - c. Action if any, regarding the Education Specifications for Phase III of the Henry Barnard Roof Replacement Project**
 - d. New Policy #5000 Students – Concepts and Roles in Student Policies – *First Reading***
- 12. Board Committee Reports**

- Curriculum Committee	- Joint Facilities Committee
- Finance, Budget Committee	- JFK Building Committee
- Policy Committee	- Joint Security Committee
- Leadership Committee	- Any additional Committees
- 13. Approval of Minutes:**
 - Special BOE Meeting Minutes – February 3, 2020**
- 14. Approval of Accounts and Payroll**
 - For the month of January 2020**
 - Line Item Transfers, if any**
- 15. Correspondence and Communications**
- 16. Executive Session**
 - a. Matter(s) Related to Pending Litigation**
- 17. Adjournment**



Date: February 11, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Board Guest(s)

- a. **Geography Bee Winner:** Tonight, we welcome John F. Kennedy grade 7 student, Lucas Aiello. He is here to give the Board an update on the winning this year's Geography Bee. Please join me by welcoming Lucas.



Date: February 11, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Superintendent's Report

- a. **Student Representatives:** Each Student Representative may have some information or comments to share with the Board regarding events/happenings at Enfield High School.
- b. **Staff PD Days & President's Day:** Enfield Public School teachers will hold full day staff professional development days on Friday, February 14th and Tuesday, February 18th. Students will be off from school starting on Friday, February 14th and will return to school on Wednesday, February 19th.
- c. **February Events:** Listed below are some of the events/happenings in our schools during February.
 - 02-13-20 EHS Tri-M Solo Concert will be held in the Auditorium at 6:30 PM;
 - 02-13-20 Transition to Kindergarten Night will be held in the JFK Auditorium at 6:30 PM
 - 02-25-20 EHS Program of Studies Night will be held in the Auditorium at 7:00 PM.



Date: February 11, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Action if any, regarding the FY2020/21 Budget

Chairman Kruzel will address this item.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the FY2020/21 Budget.



Date: February 11, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Approve 2020/21 School Calendar

Board members received a draft copy of the 2020/21 school calendar at the last meeting. Per Board Policy #6111 School Calendars, the Board shall set the calendar for the following school year no later than the end of February. Enclosed in your packet is an updated draft copy of the 2020/21 school calendar. At this time, I will review my recommendations for the 2020/21 calendar.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Approving the 2020/21 School Calendar.



Date: February 11, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Acceptance of the Enfield High School Expansion Project as Complete
and Authorization to Submit ED049F for Final Payment

Chairman Kruzal will address this item and will answer any questions from the Board regarding the Enfield High School Expansion Project.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the Acceptance of the Enfield High School Expansion Project as Complete and Authorization to Submit ED049F "Final Grant Application for a School Building Project" to the State of Connecticut on behalf of the Board of Education for Final Payment.



Date: February 11, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Action if any, regarding the Education Specifications for Phase III of
The Henry Barnard Roof Replacement Project

Enclosed in your packets is the Educational Specifications for Phase III of the Henry Barnard Roof Replacement Project. Chairman Kruzel will address this item and will answer any questions from the Board regarding Phase III of the Henry Barnard Roof Replacement Project and Education Specifications.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the Education Specifications for Phase III of the Henry Barnard Roof Replacement Project.



Date: February 11, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: New Policy #5000 Students – Concepts and Roles in Student Policies –
First Reading

Members of the Policy Committee met on February 5th and reviewed this new policy. They are recommending the Board approve Policy #5000 Students - Concepts and Roles in Student Policies for a first reading. This policy has been placed on the Board website for public input. Policy Committee Chair Chris Rutledge may have some additional comments regarding this new policy.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving Policy #5000 Students – Concepts and Roles in Student Policies as a First Reading.



Date: February 11, 2020
To: Enfield Board of Education
From: Mr. Christopher J. Drezek
Re: Executive Session

The Board of Education needs to discuss the following item:

- Matter(s) Related to Pending Litigation

Therefore, I recommend that the Enfield Board of Education enter executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members can remain in Council Chambers for the executive session.

Tri-M Music Honor Society Chapter 2487
presents



Tri-M® Music
HONOR SOCIETY

Solo Recital

Enfield High School Auditorium
February 13, 2020
6:30PM





The Enfield Early Childhood Collaborative KITE--Key Initiatives to Early Education-- invites **Enfield parents and preschool educators of incoming kindergarteners** to attend:

Preparing for the Kindergarten Transition

Thursday, February 13, 2020

(Snow date February 20, 2020)

6:30pm-8:00pm

JFK Middle School Auditorium

This evening is for parents and educators of children who will start Kindergarten in September 2020. Parents and educators will receive information on the goals and expectations of a child entering kindergarten, transition tips and registration information. Enfield Kindergarten Teachers will share information about the kindergarten experience and answer any questions they may have.

Childcare is not available for this event.

Parents should fill out the enclosed card and bring it with them to the event. The information shared will be used to schedule a time for a registration appointment.



Enfield Public Schools 2020/21 School Calendar DRAFT

School Closing Hotline - 860-253-5170
Website - www.enfieldschools.org



Staff Professional Learning (PL) Days

August 31
September 1
October 13
November 3
February 12
February 16

Staff Professional Learning (PL) & Early Release Days with Lunch

September 30
October 28
December 9
January 27
March 17
April 28
May 26

Color Code
Full Day PL
Half Day PL
Elem. Conf. &
6-12 Half Day PL

OCTOBER - 20 Days

s	m	t	w	th	f	s
				1	2	3
4	5	6	7	8	9	10
11	[12]	<13>	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28>	29	30	31

[12] Columbus Day Observed - NS
<13> Staff PL - NS
28> K-12 Early Release & Staff PL

NOVEMBER - 17 Days

s	m	t	w	th	f	s
1	2	<3>	4	5	6	7
8	9	10>	[11]	12>	13	14
15	16	17	18	19	20	21
22	23	24	25>	[26]	[27]	28
29	30					

<3> Election Day & Staff PL - NS
4 & 5 - K-5 Evening Elementary Conf.
10>&12> K-5 Early Rel - Elem.After.Con
10>&12> 6-12 Early Rel & Staff PL
[11] Veteran's Day - NS
16 - 6-8 Evening Conferences
18 - 6-8 Afternoon Conferences
19 - 9-12 Evening Conferences
25> Early Release Day
[26 - 27] Thanksgiving Break - NS

SEPTEMBER - 20 Days

s	m	t	w	th	f	s
		<1>	*2*	3	4	5
6	[7]	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30>			

<1> Staff PL - NS
2 First Day of School
[7] Labor Day - NS
30> K-12 Early Release & Staff PL

DECEMBER - 17 Days

s	m	t	w	th	f	s
		1	2	3	4	5
6	7	8	9>	10	11	12
13	14	15	16	17	18	19
20	21	22	23	[24]	[25]	26
27	[28]	[29]	[30]	[31]		

3 - 9-12 Evening Conferences
9> K-12 Early Release & Staff PL
[24-31] Christmas Vacation - NS

Regular School Hours

8:20 - 10:55 Intgr. Pre-K AM
12:15 - 2:46 Intgr. Pre-K PM
8:20 - 2:46 PK STEAM Acad
9:00 - 12:30 Head Start Part Day
8:00 - 4:00 Head Start Full Day
8:30 - 3:30 Head Start Full Day
8:55 - 3:21 - K-2
8:40 - 3:06 - 3-5
7:48 - 2:36 - 6-8
7:26 - 2:02 - 9-12
7:30 - 1:30 - Eagle Academy

Two Hour Delay Hours

Cancelled - Intgr. Pre-K AM
12:15 - 2:46 - Intgr. Pre-K PM
10:20 - 2:46 - PK STEAM Acad.
11:00 - 12:30 - Head Start Part Day
10:00 - 4:00 - Head Start Full Day
10:30 - 3:30 - Head Start Full Day
10:55 - 3:21 - K-2
10:40 - 3:06 - 3-5
9:48 - 2:36 - 6-8
9:26 - 2:02 - 9-12
9:30 - 1:30 - Eagle Academy

Three Hour Delay Hours

Cancelled - Intgr. Pre-K AM
Cancelled - Intgr. Pre-K PM
Cancelled - PK STEAM Acad.
Cancelled - All Head Start Programs
11:55 - 3:21 - K-2
11:40 - 3:06 - 3-5
10:48 - 2:36 - 6-8
10:26 - 2:02 - 9-12
10:30 - 1:30 - Eagle Academy

Early Release Days with Lunch

8:20 - 10:55 - Intgr. Pre-K AM
Cancelled - Intgr. Pre-K PM
8:20 - 12:15 - PK Steam Acad..
9:00 - 10:30 - Head Start Part Day
8:00 - 10:55 - Head Start Full Day
8:30 - 10:55 - Head Start Full Day
8:55 - 1:50 - K-2
8:40 - 1:35 - 3-5
7:48 - 1:00 - 6-8
7:26 - 12:20 - 9-12
7:30 - 12:00 - Eagle Academy

Early Release without Lunch and/or Emergency Closures - will only be used for emergency school closures

No Out-of-Town Busses
Cancelled - Intgr. Pre-K AM
Cancelled - Intgr. Pre-K PM
Cancelled - PK STEAM Academy
Cancelled - All Head Start Programs
8:55 - 11:50 - K-2
8:40 - 11:35 - 3-5
7:48 - 11:00 - 6-8
7:26 - 10:20 - 9-12
7:30 - 10:30 - Eagle Academy

Last Two Days of School:

The last two days of school will
be early Release Days with
lunch for grades PK-8

Firm Graduation Date:

June 22, 2021 (185th day)

Draft: 01-31-20

Approved:

JANUARY - 19 Days

s	m	t	w	th	f	s
					[1]	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	[18]	19	20	21	22	23
24	25	26	27>	28	29	30
31						

[1] New Year's Day - NS
[18] MLK Day - NS
27> K-12 Early Release & Staff PL

FEBRUARY - 17 Days

s	m	t	w	th	f	s
		1	2	3	4	5
6	7	8	9	10	11	<12>
13	14	[15]	<16>	17	18	19
20	21	22	23	24	25	26
27	28					

<12> Staff PL - NS
[15] President's Day - NS
<16> Staff PL - NS

MARCH - 23 Days

s	m	t	w	th	f	s
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17>	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

17> K-12 Early Release & Staff PL

APRIL - 16 Days

s	m	t	w	th	f	s
				1	[2]	3
4	5	6	7	8	9	10
11	[12]	[13]	[14]	[15]	[16]	17
18	19	20	21	22	23	24
25	26	27	28>	29	30	

[2] Good Friday - NS
[12 - 16] Spring Vacation - NS
28> K-12 Early Release & Staff PL

MAY - 20 Days

s	m	t	w	th	f	s
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26>	27	28	29
30	[31]					

26> K-12 Early Release & Staff PL
[31] Memorial Day Observed - N/S

JUNE - 12 Days

s	m	t	w	th	f	s
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	"16"	17	18	19
20	21	22*	23	24	25	26
27	28	29	30			

"16" - 181st Student Day
22* - 185th Student Day - EHS Graduation

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

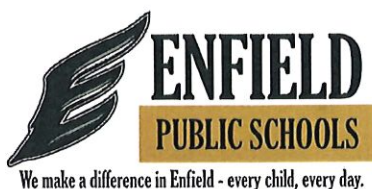
SCHOOL CALENDAR(S)

6111

The superintendent shall recommend to the Board of Education, in January, a school calendar(s) that will meet the requirements of law. The school calendar(s) shall show the beginning and ending dates of school, legal holidays, student days, teacher workdays, vacation periods, and other pertinent dates. In creating the recommended calendar(s), the superintendent shall incorporate the following requirements into the school calendar(s):

1. Use the CREC Regional Calendar Committee Recommendations as a guideline for setting the school calendar(s).
2. Teachers report prior to opening day.
3. Barring any contractual conflicts:
 - a. If Labor Day falls on September 5, 6, or 7, school shall begin on the Tuesday prior to Labor Day.
 - b. If Labor Day falls on September 1, 2, 3, or 4, school shall begin on the Tuesday following Labor Day.
4. If snow or other emergency closings require that classes run beyond June 30, makeup days from that point will be deducted from any break beginning with the Monday and working towards the end of the week.
5. The Board of Education may declare a holiday in the schools under its jurisdiction when good reason exists.
6. The Board will set the calendar(s) for the following school year(s) no later than the end of February.
7. The graduation date(s) for the senior class will be fixed to the 185th within the adopted calendar(s) and is required to take place prior to July 1st of each year. Graduations must occur on weekdays (Monday through Friday).

Policy Adopted:	May 23, 1995
Policy Revised:	March 10, 1998
Policy Revised:	July 8, 2008
Policy Reviewed:	June 23, 2009
Policy Revised:	May 10, 2011
Policy Revised:	January 23, 2018



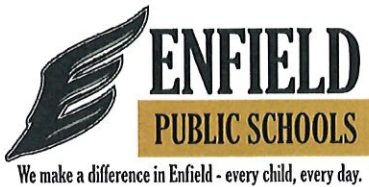
EDUCATIONAL SPECIFICATIONS

ROOF REPLACEMENT – Phase III:

Henry Barnard Elementary School

**27 Shaker Road
Enfield, CT 06082**

February 11, 2020



PROJECT RATIONALE

The Enfield Board of Education is committed to providing a safe and healthy learning environment. To achieve this goal the Board of Education authorized the development of a facility study for the Henry Barnard Elementary School. One of the more significant findings of the report was the realization that the existing roof systems have become prone to leaks and, if not corrected, may cause damage to school equipment, supplies, and the facility and could possibly introduce damaging molds affecting indoor air quality. Recent preliminary investigations by design professionals included site visits, investigation and review of all available existing construction documents indicated there was an immediate need to replace the entire roof. There have been numerous leaks over the past few years which have resulted in some repairs and interior damage to the facility. If these roofs are not replaced, more extensive structural and interior damage could develop and lead to more costly repairs and possible interruption of activities in these areas.

This section of roof, approximately 20,850 square feet, is the final section of roof to be replaced. This area of the roof is in excess of twenty years old and beyond its useful service life. The area being replaced is over classrooms and corridors.

LONG RANGE PLANS

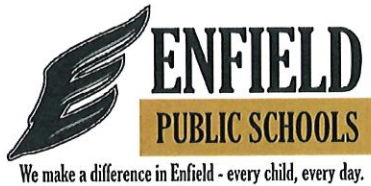
The long range plans for the school building calls for the provision of a safe, healthy and appropriate learning environment. In order to meet this objective of the plan, it is necessary to replace the entire roof.

The Board of Education plans to continue to utilize the Henry Barnard Elementary School in their current capacity for a minimum of 20 years. The new roof systems will meet or exceed the State of Connecticut Department of Education standards including the required $\frac{1}{4}$ " minimum roof pitch.

In order to ensure the new roof systems will function properly and provide a safe and healthy environment, the following associated items of work have been identified as critical to an effective roof replacement project:

- Survey existing roof materials and test for the presence of hazardous materials.
- Review roof drain placement and design accordingly
- Inspect and replace any deteriorated roof deck material

The roof replacement and identified associated work will ensure the envelope of the Henry Barnard Elementary School is weather tight allowing the school to comply with their long-range plan.



THE PROJECT

Flat Roof Area, Partial Roof Replacement (See Section A Roof Plan Key)

- Test for/identify any hazardous materials in the roofing and flashing materials
- Remove all roofing materials down to the deck (existing deck is 4 ply built-up roof on metal deck) and dispose of hazardous materials in appropriate manner
- Inspect roof deck for damage. Repair/replace damaged areas where necessary
- The flat roof section will include the installation of be TPO white roof
- Minimum slope of $\frac{1}{4}$ " per ft. Minimum cricket slope of $\frac{1}{2}$ " per ft.
- Install new internal drains where necessary to accommodate $\frac{1}{4}$ " per ft. slope requirement. Replace all existing roof drains and install new drains (secondary) as needed.

Other Work – Roof

- Other work includes all associated metal edges and flashings.
- The existing internal roof drains will be replaced as part of this project. Install new secondary drains (overflow) as needed.

Storm Drainage

Investigate the condition of the existing on site underground storm drainage system and its ability to adequately service the maximum rainwater flow generated.

BUILDING SYSTEMS

Security:	Not applicable
Public Address:	Not applicable
Technology:	Not applicable
Phone System:	Not applicable
Clocks:	Not applicable
Security camera:	Not applicable



INTERIOR BUILDING ENVIRONMENT

Acoustics:	Not applicable
Lighting:	Not applicable
HVAC:	Not applicable.
Plumbing:	Not applicable
Windows/Doors	Not applicable

SITE DEVELOPMENT

Site Acquisition:	Not applicable.
Parking:	Minor areas of replacement may be required if repairs to the underground storm drainage are required.
Drives:	Minor areas of replacement may be required if repairs to the underground storm drainage are required.
Walkways:	Minor areas of replacement may be required if repairs to the underground storm drainage are required.
Outdoor Athletic Facilities	Not applicable.
Landscaping:	Not applicable.
Site Improvements:	Not applicable.

CONSTRUCTION BONUS REQUEST

School Readiness:	C.G.S. 10-285a(e) – Not applicable
Lighthouse Schools;	C.G.S. 10-285a(f) – Not applicable
CHOICE:	C.G.S. 10-285a(g), as amended – Not applicable
Full-day Kindergarten:	C.G.S. 10-285a(h) – Not applicable
Reduced Class Size:	C.G.S. 10-285a(h) – Not applicable
Regional Vo-Ag Center:	C.G.S. 10-65 – Not applicable



We make a difference in Enfield - every child, every day.

Interdistrict Magnet School:

C.G.S. 10-264h – Not applicable

Interdistrict Cooperative School:

C.G.S. 10-158a – Not applicable

Regional Special Education Center:

C.G.S. 10-76e – Not applicable

COMMUNITY USES

The Henry Barnard Elementary School building is utilized to provide some community-based activities, typical of a middle school before, during and after school hours and throughout the calendar year.

Additionally, various Town Departments may use the facilities within the building, in accordance with Board of Education policy.

ENFIELD PUBLIC SCHOOLS
Enfield, Connecticut**FIRST
READING****5000****Students****Concepts and Roles in Student Policies**

The focus of the school system is on the learner, the student. The student's educational development toward the school's goals is the central concern of the Board of Education's policies and the administrator's regulations.

Each child of each parent shall be given equal opportunity. However, children vary widely in capacities, interests, social and economic background. Therefore, no two can be treated exactly alike if the fullest development of each is to be achieved.

The Board of Education will attempt to erase any limitations of facilities and means that stand in the way of our school's availability to all who wish to learn.

Discrimination among students attending our schools with respect to race, color, religious creed, age, marital status, national origin, sex, sexual orientation, physical or intellectual disability, genetic information, political ideology, gender identity or expression, is prohibited.

Legal Reference: Connecticut General Statutes
 10-15 Towns to maintain schools.
 10-15c Discrimination in public schools prohibited. School attendance by
 five-year-old's. (as amended by PA 11-55)
 10-184 Duties of parents. (re mandatory schooling of children five years
 of age and over and under eighteen)
 10-186 Duties of local and regional Boards of Education re school
 attendance. Hearings. Appeals to State Board. Establishment of hearing
 board.
 10-226a Pupils of racial minorities.
 Section 504, U.S. Rehabilitation Act of 1973, 29 U.S.C. @ 794

Policy Adopted:

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
FEBRUARY 3, 2020**

DRAFT

A special meeting of the Enfield Board of Education was held at the Thomas G. Alcorn Building in Council Chambers located at 820 Enfield Street, Enfield, CT on February 3, 2020.

1. **CALL TO ORDER:** The meeting was called to order at 6:01 PM by Chairman Kruzel.
2. **PLEDGE OF ALLEGIANCE:** Walter Kruzel
3. **FIRE EVACUATION ANNOUNCEMENT:** Walter Kruzel announced the fire evacuation announcement.
4. **ROLL CALL:**

MEMBERS PRESENT: Jonathan LeBlanc, Bill Salazar, Chris Rutledge, Wendy Costa, Tina LeBlanc, Joyce Hall (arrived at 6:05 PM), Scott Ryder and Walter Kruzel

MEMBERS ABSENT: None

ALSO PRESENT: Mr. Christopher Drezek, Superintendent and Mr. Andrew Longey, Assistant Superintendent

5. **APPROVE BOE REGULAR MEETING MINUTES – JANUARY 28, 2020**

Mr. Rutledge moved, seconded by Mrs. Thurston to approve the minutes for the January 28, 2020 Regular Board of Education meeting.

A vote by **Roll-Call 9-0-0** passed unanimously.

6. **BUDGET DISCUSSION**

Mr. Drezek responded to Board members questions regarding the budget. He also discussed State projections, SPED costs and ECS funding.

Mr. Rutledge left the meeting at 7:10 PM.

7. **ACTION IF ANY, REGARDING APPROVING THE FY2020-21 BUDGET:**

8. **ADJOURNMENT**

Mrs. Thurston moved, seconded by Mr. Salazar to adjourn the Special Meeting of February 3, 2020.

All ayes, motion passed unanimously. Meeting stood adjourned at 8:50 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Andrew B. Longey, Assistant Superintendent